



Access to Health Care iFund- 2012 Grant Application Information

Below is key information on the application requirements for an Access to Health Care iFund grant. This document includes information on the following areas:

Eligibility	Projects/Programs	Online Application Process
Project Narrative & Evaluation	Deadlines/Notification	Reports
Questions & Clarifications		

Who is eligible to apply?

501(c)(3) nonprofit organizations that provide direct health care services and have governing boards based in the central Oklahoma area are eligible to apply. Grants may be made for existing or new direct service programs. The programs should target at-risk populations who otherwise do not have access to services. Individuals who qualify for other programs would be a lower priority. Programs should be generally open and not restricted by residency or membership. No multiple year funding commitments will be made. Grants will be in the range of \$5,000 to \$40,000.

What projects and programs will be considered?

One-time grants will be awarded to nonprofit organizations for programs that provide direct services that:

Provide primary, diagnostic or preventive services for individuals without access to medical, dental or mental health services. This would include prescription drugs and other treatments provided under the supervision of a health or mental health clinic.

Provide home health care and palliative care for individuals who can be cared for in a home setting and who are without access to health insurance or other support for palliative care.

Provide education and social service support for individuals and families with health issues to provide opportunities for better outcomes for chronic conditions.

Priority will be given to projects that leverage other resources and that demonstrate cooperation between two or more organizations.

Previous grantees can re-apply for additional funding if program was successfully completed AND proposed goals were achieved. A new application from a previous grantee should be for a significant program expansion or new program/activity.

No grants will be made for capital campaigns, fund-raising events, research projects, the purchase of vehicles or for clinical equipment or facility construction. Lower priority will be given to support administrative needs such as occupancy, communications, computer equipment and overhead.

Online Application Process

Grant applications will be accepted via an online form after the nonprofit has been invited to apply. To receive an invitation to apply, please email the name and address of your organization to ifund@occf.org. Include a brief description of your project and the target population. To ensure your project is within the scope of the

Access to Health Care iFund criteria, please review the eligibility parameters listed above. The invitation to apply will include an access code and address for the online application.

The application will require you to describe the specific program and services for which funding support is requested as well as provide a budget and documentation of need in the community. The first portion of the application will ask for basic institutional information about the organization including its governance, mission and financial data. Some attachments will be required. The second portion of the application will require a description of the proposed project that will give details about the program to be funded, the target population, the budget for the project, the method of evaluation that will be used and the ability of the project to be sustained in the future.

NOTE: If your organization has completed an online application for a Kirkpatrick Family Fund grant or other iFund grant program, then you will need to use the same email address for the Access to Health Care iFund online application.

Grant Project Narrative & Evaluation

Grant applications must include a Grant Project Narrative of up to five (5) pages. The narrative must provide the following information about the project/program for which grant support is requested. Please respond to each item specifically in the order listed:

1. Describe the well-documented local need and the population of individuals for whom the program or service is targeted. Note that disadvantaged and high-risk populations will be a priority. Be specific about the need the program will address to serve this targeted population. Be specific about why they do not qualify for or are not able to access other health services or programs. Also specify how individuals will learn about the program or are encouraged to participate (i.e. methods of marketing and promoting the program or service). Include a realistic number of unique participants expected to be served and the geographic location.
2. Based upon a successful evidence-based model, describe the specific services that will be provided including the location and time period (although most programs last one year, programs can be 3-18 months). Describe the expected impact on the individuals' health status and quality of life. Describe the health education plan for the clients. Describe the experience of the organization in providing this activity and the organization's efforts for continuous improvement.
3. Provide a budget for the program including all income and expenses directly related to the services for which funding is requested. Any staff expense should relate directly to the services provided. Describe the impact of the proposed grant on the capacity of the organization to provide services, what is the current level of service and how the grant funding will increase or expand the service. The timeframe for the budget should correspond to the time frame given in item #2. Please describe how other resources are leveraged or cooperation with other groups is utilized.
4. If the request is for a program that will have ongoing needs, please describe the organization's plan for continued funding.
5. Describe how the impact of the program will be evaluated and measured. Quantify the expected outputs and outcomes of the program. Describe the plan for potential follow-up with the participants to measure intermediate and long-term outcomes. Complete the following program evaluation chart (if needed, please refer to sample evaluation chart at the end of the guidelines):

Access to Health Care iFund - Program Evaluation Chart

Baseline # from previous year	List Three Proposed <u>Numerical OUTPUTS</u> <i>Number of Activities, Services, Events or Products</i>	Benchmarking Tool to Measure Progress <i>(i.e. internal records)</i>	Steps to Achieve Outputs during Grant Period

Baseline # from previous year	List Three Proposed <u>Numerical OUTCOMES</u> from application Change in Knowledge, Behavior and Condition	Benchmarking Tool to Measure Progress <i>(survey, pre or post-test, etc.)</i>	Steps to Achieve Outcomes during Grant Period
	Short-term Outcome: First 3 months		What educational materials will be provided? If provided, please attach copy. Please provide copy of survey.
	Intermediate Outcome: By 6 months		
	Final Outcome: By 12 months		

Access to Health Care iFund

SAMPLE Evaluation Chart: Dental Care for Low Income, Uninsured Veterans

Baseline # from previous year	List Three Proposed Numerical OUTPUTS <i>Number of Activities, Services, Events or Products</i>	Benchmarking Tool to Measure Progress <i>(i.e. internal records)</i>	Steps to Achieve Outputs during Grant Period
214	500 low income and uninsured veterans will be notified of program	Internal records from marketing department	Example: Distribute information to VFU Foundation, Mental Health Association, Friday Paper, www.d-dentok.org , United Way of Central OK, Veterans Hospitals, radio
82	125 veterans will receive preventive education and oral health kits	Internal records from volunteer dental professionals	Example: Discuss with dental health professionals items for oral health kits; assemble kits; Track distribution
82	125 veterans will receive comprehensive dental care (cleanings, fillings, root canals, extractions, dentures)	Internal records from volunteer dental professionals	Example: Track dental services via coordination from volunteer dental professionals

Baseline # from previous year	List Three Proposed Numerical OUTCOMES from application Change in Knowledge, Behavior and Condition	Benchmarking Tool to Measure Progress <i>(survey, pre or post-test, etc.)</i>	Steps to Achieve Outcomes during Grant Period
42 of 82 mailed surveys completed; 40% reported increase in knowledge	Short-term Outcome: First 3 months 95% of treated veterans will state an increase of knowledge of how to maintain oral health care due to dental visit and educational materials.	Client survey completed at the end of visit (rather than via mail to improve completion rate)	Develop client survey that will measure: <ul style="list-style-type: none"> - Increase of knowledge - Improved chewing abilities - Improved oral health/less oral pain
Of 42 completed surveys, 37 or 88% report improved chewing abilities	Intermediate Outcome: By 6 months %85 of treated veterans will state improved chewing abilities	Via follow up survey or phone call	After 6 months, volunteers will conduct follow-up phone calls of 20% (25 of 125) random sampling of treated veterans to inquire about improved chewing abilities
Of the 20% randomly sampled treated veterans, 65% stated an improved oral health condition and less oral pain.	Long-term Outcome: By 12 months or end of grant program 60% of treated veterans state an improved oral health condition and less oral pain.	Via Follow-up random phone call	After 12 months, volunteers will conduct follow-up phone calls of 20% (25 of 125) random sampling of treated veterans to inquire about improved oral health and less oral pain.

Program Evaluation Chart Definitions:

OUTPUTS: **quantifying the expected activities**, services, events and products that reach people who participate or who are targeted

OUTCOMES: **quantifying the expected changes** for individuals, groups, communities, organizations, communities, or systems.

- a. Initial Outcome (Learning):
Change in Awareness, Knowledge, Attitudes, Skills, Opinions, Aspirations, or Motivations
- b. Intermediate Outcome (Action):
Change in Behavior, Practice, Decision-making, Policies, or Social Action
- c. Long-term Outcome (Change of Condition):
 - Social Change
 - Economic Change
 - Civic Change
 - Environmental Change

BASELINE: Report last year's data here. If unavailable, please leave blank.

Informational Meeting

All interested applicants are invited to attend a voluntary informational meeting at 3:00pm on Wednesday, January 11, 2012. The meeting will be held at the Oklahoma City Community Foundation offices at 1000 N. Broadway Ave., Oklahoma City. Application and evaluation requirements will be reviewed. Please review guidelines prior to meeting for eligibility. It is highly encouraged that both development staff and program staff involved in proposed program or service attend the meeting.

Grant Deadline and Notification

Deadline for submission of all grant application materials is 5:00 p.m. on February 1, 2012. The grant application will be reviewed by a committee and recommended for approval to the Board of Trustees. Grantees will be notified of decision in early March.

Reporting

Grantees will be required to submit quarterly evaluation reports for one (1) year after the award has been made or until the funded program/project is completed.

Questions & Clarifications

Please submit any questions or a need for clarification on any aspect of the application requirements to ifund@occf.org and note in subject line "Access to Health Care iFund." Replies will be provided in a timely fashion during the work week (not including holidays) and posted at www.occf.org/ifund_faq. The deadline to submit questions is noon on January 30, 2012. Questions will not be answered after deadline.

For more information

We encourage you to contact us with any ideas that you might have for this grant program by e-mailing Adrienne Elder, iFund program officer, at a.elder@occf.org or Nancy Anthony, executive director, at n.anthony@occf.org.