



Healthy Lifestyles Initiative Grant Interim Report

As stated in your Grant Agreement, you are required to submit an interim report within six months of the start of the funded program or project to your Program Officer. These reports allow the Oklahoma City Community Foundation staff to monitor the progress of the funded project. Please respond to the questions below in the space provided and submit electronically to s.wright@occf.org, via fax (405/235-5612) or in the envelope enclosed by the due date listed in the Grant Agreement. If you have any questions, please contact your Program Officer.

Please state the original goal(s) of your project:

Please provide unduplicated figures for the following:

1. Number of program participants projected _____ Number currently participating _____
2. Of those who originally committed to participate, how many are still involved in the program? _____

What activities are currently underway in relation to the funded project? Explain any changes in the project from those proposed in the grant application.

List the tools being used to measure program outcomes and explain how that information is being quantified? Attach examples of forms, documents and other materials that show how program outcomes are collected.

List the next steps scheduled for the funded project:

What, if any, tools or incentives are being used to motivate participants to either remain in or join the program?

If available, please share with us any anecdotal stories that represent the impacts or long-term effects of the program or project on participants.

What is the projected completion date for the funded project? _____

Organization: _____ Project Title: _____

Submitted by: _____ Date: _____

Title: _____ Grant ID No.: _____