



OKLAHOMA CITY
 COMMUNITY FOUNDATION
Helping you help the community

Charitable Organization Endowment (COE) Program Giving Cards Application

The Oklahoma City Community Foundation offers a variety of services to promote gifts to your organization's endowment. One of these services is a Giving Card, a four-color response card that promotes your organization and gifts to its endowment. The Giving Card fits in a #9 (business reply size) envelope. For examples of recent Giving Cards, please visit www.occf.org/publications.

Each quarter, we are offering to produce and print 1,000* Giving Cards for up to three COE organizations that meet the following requirements:

- Have an established donor base in excess of 300 contacts
- A plan for distribution of Giving Card within six months of printing (is there a special event scheduled in next six months; is your organization celebrating an anniversary; are you announcing a fundraising goal for your endowment; will you insert the card in a mailing to donors).

If you meet these requirements, please provide information requested below and submit the form to Cathy Nestlen, communications director via fax (405-235-5612) or e-mail at c.nestlen@occf.org. Briefly describe distribution plan below.

Organization _____

Contact _____

Telephone and e-mail address _____

Do you have print-quality photographs available? (Y or N) _____

Quantity of Giving Cards* _____

Briefly describe your plans to distribute the Giving Cards:

Signature of Director _____ Date _____

*Approximate value of \$300. For quantities in excess of 1,000, organization would need to reimburse for additional printing costs.